



THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

MINISTRY OF PLANTATION AND COMMUNITY INFRASTRUCTURE

RUBBER RESEARCH INSTITUTE OF SRI LANKA

**STANDARD BIDDING DOCUMENT
[NATIONAL SHOPPING METHOD]**

**SUPPLY, INSTALLATION, TESTING, COMMISSIONING AND
MAINTANANCE OF NETWORK VIDEO RECORDER (NVR) AND
REPLACEMENT OF CCTV CAMERA**

RRISL/PRO/CAPITAL/AVIT /2026 (44)

PROCUREMENT NOTICE**Supply, Installation, Testing, Commissioning & Maintenance of Network Video Recorder (NVR) and Replacement of CCTV Camera**

Bids are hereby invited from reputed Dealers/ Importers/ Suppliers/ Agents for supply, installation, configuration, service & maintenance of Network Video Recorder (NVR) and Replacement of CCTV Camera.

Sealed bids furnishing the information required **in the attached standard Bidding document** should reach the Chairman, Department Procurement Committee, Rubber Research Institute of Sri Lanka, Dartonfield, Agalawatte under registered cover, courier service or should be placed into the tender box available in the Dartonfield Head Office, Agalawatte. **Otherwise, they will be rejected.**

It is mandatory for bidders to visit the site and inspect the existing IP-based surveillance system at Dartonfield, Agalawatte, before submitting their bids.

The envelope containing the Bid should bear the words **“Supply, Installation, Testing, Commissioning & Maintenance of Network Video Recorder (NVR) and Replacement of CCTV Camera”** in its top left corner. Bids will be closed at 2.00 pm on 02.07.2026 and they will be opened immediately after the closing time on the same day at Dartonfield, Agalawatte. The decision of the Procurement Committee will be final and definite. Bidders or their authorized representatives will be permitted to be present at the time of opening of bids.

Chairman
Department Procurement Committee
Rubber Research Institute of Sri Lanka
Dartonfield, Agalawatte.

TP 034-2247426

Section I. Instructions to Vendors (ITV)

A: General	
1. Scope of Bid	1.1 The Purchaser named in the Data Sheet invites you to submit a quotation for the supply of Goods as specified in Section III Schedule of Requirements. Upon receipt of this invitation, you are requested to acknowledge the receipt of this invitation and your intention to submit a quotation. The Purchaser may not consider you for inviting quotations in the future, if you failed to acknowledge the receipt of this invitation or not submitting a quotation after expressing the intention as above.
B: Contents of Documents	
2. Contents of Documents	<p>2.1 The documents consist of the Sections indicated below.</p> <ul style="list-style-type: none"> ➤ Section I. Instructions to Vendors (ITV) ➤ Section II. Data Sheet ➤ Section III. Schedule of Requirements ➤ Section IV. Technical Specifications & Compliance with Specifications ➤ Section V. Quotation submission Form(s)
C: Preparation of Quotation	
3. Documents Comprising your Quotation	<p>3.1 The Quotation shall comprise the following:</p> <ul style="list-style-type: none"> (a) Quotation Submission Form and the Price Schedules; (b) Technical Specifications & Compliance with Specifications
4. Quotation Submission Form and Price Schedules	<p>4.1 The vendor shall submit the Quotation Submission Form using the form furnished in Section V. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.</p> <p>4.2 Alternative offers shall not be considered. The vendors are advised not to quote different options for the same item but furnish the most competitive among the options available to the bidder.</p>
5. Prices and Discounts	<p>5.1 Unless specifically stated in Data Sheet, all items must be priced separately in the Price Schedules.</p> <p>5.2 The price to be quoted in the Quotation Submission Form shall be the total price of the Quotation, including any discounts offered.</p>

	<p>5.3 The applicable VAT shall be indicated separately.</p> <p>5.4 Prices quoted by the vendor shall be fixed during the vendor's performance of the Contract and not subject to variation on any account. A Quotation submitted with an adjustable price shall be treated as non-responsive and may be rejected.</p>
6. Currency	6.1 The vendors shall quote only in Sri Lanka Rupees.
7. Documents to Establish the Conformity of the Goods	<p>7.1 The vendor shall furnish as part of its quotation the documentary evidence that the Goods conform to the technical specifications and standards specified in Section IV, "Technical Specifications & Compliance with Specifications".</p> <p>7.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item by item description of the essential technical and performance characteristics of the Goods, demonstrating substantial responsiveness of the Goods to the technical specifications, and if applicable, a statement of deviations and exceptions to the provisions of the Technical Specifications given.</p> <p>7.3 If stated in the Data Sheet the vendor shall submit a certificate from the manufacturer to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods in Sri Lanka.</p>
8. Period of Validity of quotation	8.1 Quotations shall remain valid for the period of sixty (60) days after the quotation submission deadline date.
9. Format and Signing of Quotation	9.1 The quotation shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the vendor.
D: Submission and Opening of Quotation	
10. Submission of Quotation	<p>10.1 Vendors may submit their quotations by registered post, courier service or by hand in sealed envelopes addressed to the Purchaser bear the specific identification of the contract number.</p> <p>10.2 If the quotation is not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the quotation.</p>
11. Deadline for Submission of Quotation	11.1 Quotation must be received by the Purchaser at the address set out in Section II, "Data Sheet", and no later than the date and time as specified in the Data Sheet.
12. Late Quotations	12.1 The Purchaser shall reject any quotation that arrives after the deadline for submission of quotations, in accordance with ITV Clause 11.1 above.

13. Opening of Quotations	<p>13.1 The Purchaser shall conduct the opening of quotation in public at the address, date and time specified in the Data Sheet.</p> <p>13.2 A representative of the bidders may be present and mark its attendance.</p>
E: Evaluation and Comparison of Quotation	
14. Clarifications	<p>14.1 To assist in the examination, evaluation and comparison of the quotations, the Purchaser may, at its discretion, ask any vendor for a clarification of its quotation. Any clarification submitted by a vendor in respect to its quotation which is not in response to a request by the Purchaser shall not be considered.</p> <p>14.2 The Purchaser's request for clarification and the response shall be in writing.</p>
15. Responsiveness of Quotations	<p>15.1 The Purchaser will determine the responsiveness of the quotation to the documents based on the contents of the quotation received.</p> <p>15.2 If a quotation is evaluated as not substantially responsive to the documents issued, it may be rejected by the Purchaser.</p>
16. Evaluation of quotation	<p>16.1 The Purchaser shall evaluate each quotation that has been determined, to be substantially responsive.</p> <p>16.2 To evaluate a quotation, the Purchaser may consider the following:</p> <ul style="list-style-type: none"> (a) the Price as quoted; (b) price adjustment for correction of arithmetical errors; (c) price adjustment due to discounts offered. <p>16.3 The Purchaser's evaluation of a quotation may require the consideration of other factors, in addition to the Price quoted if stated in Section II, Data Sheet. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods.</p>
17. Purchaser's Right to Accept any Quotation, and to Reject any or all Quotations	<p>17.1 The Purchaser reserves the right to accept or reject any quotation, and to annul the process and reject all quotations at any time prior to acceptance, without thereby incurring any liability to bidders.</p>

F: Award of Contract	
18. Acceptance of the Quotation	18.1 The Purchaser will accept the quotation of the vendor whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the documents issued.
19. Notification of Acceptance	19.1 Prior to the expiration of the period of validity of quotation, the Purchaser will notify the successful vendor, in writing, that its quotation has been accepted.
G: Corrections to Documents	
20. Acceptance of the Quotation	20.1 Erroneous figures must be struck off by a single line, and the correct figure must be written and clearly initialed. All alternations and adjustments must be authenticated. Correction ink shall not be used. Otherwise, the quotations are liable to be treated as invalid and therefore rejected.
H: Qualification Criteria	
21. Required Qualifications for Vendor (written verifications should be attached)	<p>21.1 Vendor should be registered under business names ordinance, partnership act or under company act of Sri Lanka.</p> <p>21.2 The vendor should have a minimum of three (03) years of experience in Supply, Installation, Service, and Maintenance of IP based CCTV surveillance systems with networking infrastructure for government organizations and/or reputed private companies.</p> <p>21.3 Principal manufacturer should have minimum ten (10) year experience in manufacturing the similar products under the quoted brand name.</p> <p>21.4 Vendor should be an authorized Sri Lankan agent / dealer of the said equipment manufacturer or the manufacturer himself.</p>

Section II: Data Sheet

ITV Clause Reference	Description
1.1	The Purchaser is: Director <u>Rubber Research Institute of Sri Lanka, Dartonfield, Agalawatte.</u>
5.1	If the bidder is allowed to quote for less than all the items specified, indicate the details. <u>Bids will be evaluated separately.</u>
7.3	Manufacture's Authorization is required.
11.1	Address for submission of Quotations is <u>Chairman, Department Procurement Committee, Rubber Research Institute of Sri Lanka, Dartonfield, Agalawatte.</u> Deadline for submission of quotations is 02/07/2026
13	The quotations shall be opened at the following address: <u>Procurement Unit, Rubber Research Institute of Sri Lanka, Dartonfield, Agalawatte.</u>
15.1	The method and conditions of payment to be made to the supplier under this contract shall be as follows; A. Payment shall be made in Sri Lankan Rupees (SLR) within thirty (30) days of presentation of claim supported by a certificate from the Purchaser (RRISL) declaring that the Goods have been delivered, successfully installed, functioning properly and that all other contracted Services have been performed.
16	Other factors that will be considered for evaluation are; <ul style="list-style-type: none"> ➤ Strictly Qualified as per the Qualification Criteria ➤ Compatible with Specifications ➤ After Sales Services / Maintenance ➤ Life Cycle Cost (initial cost, running cost, maintenance cost and disposal cost) ➤ Delivery, Installation, Configuration, Testing, Commissioning and Training

Eligibility, Technical, and Service Conditions

1. Scope of Work

The bidder shall:

- Supply the specified Network Video Recorder (NVR) and accessories.
- Supply and install compatible surveillance-grade IP Based CCTV cameras suitable for continuous security monitoring applications.
- Install, configure, test, and commission the NVR and CCTV cameras with the existing CCTV surveillance system.
- Integrate with all existing IP CCTV cameras (44 Nos.) and newly supplied IP CCTV cameras (03 Nos.) and configure them to operate seamlessly with the existing network infrastructure.
- Configure recording schedules, user accounts, remote viewing, backup, and security settings.
- Provide training for client representatives.
- Provide warranty, preventive maintenance, and technical support services.

2. Eligibility Criteria for Bidders

Bidders shall:

- Be a legally registered company/business.
- Have minimum three (03) years of experience in Supply, Installation, Service, and Maintenance of IP based CCTV surveillance systems with networking infrastructure.
- Possess authorization or dealership for CCTV/security products (preferred).
- Have qualified technical personnel for installation and maintenance.

3. Technical Requirements

The proposed NVR shall:

- Be compatible with the existing IP CCTV/security camera surveillance system.
- Support ONVIF-compliant cameras.
- Support minimum 64 IP camera channels.
- Support H.265/H.265+ compression.
- Support RAID functionality.
- Support remote monitoring via PC and mobile applications.
- Support minimum 8 SATA HDD bays.
- Support recording resolution up to 4K/32MP.
- Include all required licenses and accessories.

The bidder shall verify compatibility with the existing system before submission.

4. Installation & Configuration Requirements

The successful bidder shall:

- Install the NVR in the designated rack/cabinet.
- Install eight (08) Nos. of 4TB SATA hard disks installed in the existing NVR & configure in the newly purchased NVR.
- Configure:
 - IP addressing
 - Recording schedules
 - Motion/event recording
 - User privileges
 - RAID settings
 - Backup functions
 - Remote access
- Integrate all existing cameras and newly supplied cameras without interruption into operations.
- Ensure proper cable management and labeling.
- Conduct full system testing and commissioning.

5. Replacement of IP Based CCTV Camera

- The bidder shall supply and install three (03) Nos. of surveillance-grade, compatible IP-based CCTV cameras suitable for continuous security monitoring applications at locations designated by the institute (RRISL).

6. Warranty Requirements

The bidder shall provide:

Item	Minimum Warranty
NVR	2 Years
CCTV Camera	2 Years
Installation Workmanship	3 Years

Warranty shall cover:

- Hardware defects

- Configuration issues
- Replacement of faulty components
- Technical support

7. Connecting with existing IP based CCTV surveillance systems

- Quoted NVR model Should be compatible with the existing IP based CCTV surveillance system. **(The existing IP based CCTV surveillance system comprises 44 IP based CCTV cameras.)**
- NVR Should be Configured IP addressing, Recording schedules, Motion/event recording, User privileges, RAID settings, Backup functions, Remote access.
- All existing IP CCTV cameras should be integrated without interruption to operations.
- The main monitoring points installed at Director’s office, Deputy Director (Admin) Office, Senior Manager office (Estate Division) should be reconfigured and tested for proper functioning.
- A Full system testing and commissioning should be conducted.
- Before handover, the bidder should:
 - Demonstrate full operation of the system.
 - Verify live view and recording of all cameras.
 - Verify playback and backup functions.
 - Verify remote access functionality.
 - Conduct full system testing and commissioning and submit test and commissioning reports.

8. Maintenance & Support Conditions

The bidder shall provide:

- Preventive maintenance visits every 4 months.
- Corrective maintenance support.
- Telephone/email/remote support.
- On-site support within 6 hours of fault reporting.
- Firmware updates and security patches.
- System health checks and backup verification.

8. Testing & Commissioning

Before handover, the bidder shall:

- Demonstrate full operation of the system.
- Verify live view and recording of all cameras (existing and newly supplied).
- Verify playback and backup functions.
- Verify remote access functionality.
- Submit test and commissioning reports.

9. Documentation Requirements

The bidder shall submit:

- Technical brochures/datasheets.
- Compliance statement against specifications.
- Installation methodology.
- Warranty certificates.
- Manufacturer authorization letter
- List of completed similar projects.

Upon completion, the bidder shall provide:

- System configuration report
- User manuals
- Administrator's credentials (sealed)

10. Compliance

The equipment supplied shall comply with:

- CE / FCC / RoHS standards
- ONVIF standards
- Manufacturer's original specifications

Refurbished or used equipment shall not be accepted.

11. Delivery & Completion

The bidder shall:

- Deliver all equipment within 14 days of purchase order.

- Complete installation and commissioning within 30 days.

12. Payment Terms

- 100% upon successful commissioning and acceptance

13. Evaluation Criteria

Bids may be evaluated based on:

- Technical compliance
- Experience and qualifications
- Warranty/support capability
- Delivery schedule
- Financial proposal

14. Acceptance Criteria

The system shall be considered accepted only after:

- Successful commissioning
- Submission of all documentation
- Completion of user training
- Written acceptance by the purchaser (An authorized officer of RRISL)

Section IV: Technical Specification & Compliance

Item # and Name	Component Description	Minimum Specifications (Requirement)	Bidder's Response (Yes / No)	If "No" comment/s on the offer or / and "Quoted Specifications"
01. Network Video Recorder (NVR)	Make	Should be Internationally Reputed Brand Please Specify		
	Model	Please Specify		
	NVR Type	64-Channel 2U 4K Network Video Recorder		
	Video Compression	H.265+, H.265, H.264+, H.264, MPEG4		
	IP Camera Inputs	Up to 64 IP Channels		
	Maximum Recording Resolution	Up to 32 MP		
	Incoming Bandwidth	Up to 320/384 Mbps		
	Outgoing Bandwidth	Up to 256 Mbps		
	Decoding Capability	Up to 16-ch @ 1080p (30 fps)		
	Simultaneous Playback	Up to 64 Channels		
	HDMI Output	2 × HDMI		
	HDMI Resolution	Up to 4K (3840 × 2160)		
	VGA Output	2 × VGA		
	CVBS Output	1 × BNC		
	Audio Input/Output	1-ch audio input / 2-ch audio output		
	Two-Way Audio	Supported		
Live View Division	1/2/4/6/8/9/16/25/32/36/64			
HDD Interface	8 × SATA Interfaces			

HDD Capacity	Up to 16 TB per HDD		
eSATA Interface	1 × eSATA		
RAID Support	RAID 0, 1, 5, 6, 10		
USB Interface	Front: 2 × USB 2.0; Rear: USB 3.0		
Network Interface	2 × RJ-45 10/100/1000 Mbps Ethernet Ports		
Alarm Inputs/Outputs	16 Inputs / 8 or 9 Outputs		
Serial Interface	RS-232, RS-485		
Supported Protocols	TCP/IP, DHCP, IPv4, IPv6, DNS, DDNS, NTP, RTSP, HTTPS, ONVIF		
ONVIF Compatibility	Profile S/G		
Remote Connections	Up to 128 Users		
AI Features	Facial Recognition, Perimeter Protection, Motion Detection 2.0, ANPR		
Facial Recognition	Up to 4-ch face capture / 8-ch face comparison		
Human & Vehicle Detection	Supported		
Smart Search	Supported		
Power Supply	100–240 VAC, 50/60 Hz		
Power Consumption	≤ 30 W		
Chassis Type	2U Rack Mount		
Compliance	CE, FCC, RoHS		
Hard Disk Requirements	Eight (08) Nos. of 4TB SATA surveillance hard disks installed in the existing NVR should be installed & configured in the newly purchased NVR.		

		<ul style="list-style-type: none"> •Hard disk Drives designed for 24/7 recording operations. 		
	<p>Connecting with existing IP CCTV Camera System</p>	<ul style="list-style-type: none"> •Quoted NVR model Should be compatible with the existing IP CCTV surveillance system. (The existing IP CCTV surveillance system comprises 47 IP based CCTV cameras.) •NVR Should be Configured IP addressing, Recording schedules, Motion/event recording, User privileges, RAID settings, Backup functions, Remote access. •All existing IP CCTV cameras should be integrated without interruption to operations. •The main monitoring points installed at Director’s office, Deputy Director (Admin) Office, Senior Manager office (Estate Division) should be reconfigured and tested for proper functioning. •A Full system testing and commissioning should be conducted. •Before handover, the bidder should: <ul style="list-style-type: none"> • Demonstrate full operation of the system. • Verify live view and recording of all cameras. • Verify playback and backup functions. • Verify remote access functionality. • Conduct full system testing and commissioning and submit test and commissioning reports. 		

02. IP-Based CCTV Camera	Camera			
	Image Sensor	1/3" Progressive Scan CMOS		
	Max. Resolution	2560 × 1440		
	Min. Illumination	Color: 0.0005 Lux (F1.0, AGC ON), 0 Lux with light		
	Shutter Time	1 s to 1/100,000 s		
	Day & Night	IR cut filter		
	Angle Adjustment	DS-2CD1T47G3-LIU(F)/(SL) (/SRB): Pan: 0° to 360°, tilt: 0° to 180°, rotate: 0° to 360° Pan: 0° to 360°, tilt: 0° to 180°, rotate: 0° to 360°		
	Lens			
	Lens Type	Fixed focal lens, 2.8 and 4 mm optional		
	Focal Length & FOV	2.8 mm, horizontal FOV 101.5°, vertical FOV 54.6°, diagonal FOV 122.1° 4 mm, horizontal FOV 84.1°, vertical FOV 45.6°, diagonal FOV 99.1°		
	Lens Mount	M12		
	Iris Type	Fixed		
	Aperture	F1.0		
	Depth of Field	2.8 mm: 1.7 m to ∞ 4 mm: 1.6 m to ∞		
	DORI			
	DORI	2.8 mm, D: 63 m, O: 25 m, R: 12 m, I: 6 m 4 mm, D: 77 m, O: 30 m, R: 15 m, I: 7 m		
	Illuminator			
	Supplement Light Type	IR, White Light		
	Supplement Light Range	Up to 50 m		
	Smart Supplement Light	Yes		
IR Wavelength	850 nm			

	Video			
	Mainstream	50 Hz: 25 fps (2688 × 1520, 2560 × 1440, 1920 × 1080, 1280 × 720) 60 Hz: 24 fps (2688 × 1520, 2560 × 1440, 1920 × 1080, 1280 × 720)		
	Sub-Stream	50 Hz: 25 fps (1280 × 720, 640 × 480, 640 × 360) 60 Hz: 24 fps (1280 × 720, 640 × 480, 640 × 360)		
	Video Compression	Mainstream: H.265+/H.265/H.264+/H.264, Sub-stream: H.265/H.264/MJPEG		
	Video Bit Rate	32 Kbps to 16 Mbps		
	H.264 Type	Baseline Profile, Main Profile, High Profile		
	H.265 Type	Main Profile		
	Bit Rate Control	CBR, VBR		
	Region of Interest (ROI)	1 fixed region for mainstream and sub-stream		
	Scalable Video Coding (SVC)	H.264 and H.265 encoding		
	Audio			
	Audio Type	Mono sound		
	Audio Compression	G.711ulaw/G.711alaw/G.722.1/G.726/MP2L2/PCM/AAC- LC/MP3		
	Audio Bit Rate	64 Kbps (G.711)/16 Kbps (G.722.1)/16 Kbps (G.726)/32 to 160 Kbps (MP2L2)/16 to 64 Kbps (AAC-LC)		
	Audio Sampling Rate	8 kHz/16 kHz		
	Environment Noise Filtering	available		
	Network			
	Protocols	TCP/IP, ICMP, DHCP, DNS, HTTP, RTP, RTSP, RTCP, NTP, IPv4, IPv6, IGMP, UDP, QoS, FTP, SMTP		
	Simultaneous Live View	Up to 6 channels		

API	ONVIF (Profile S, Profile G), ISAPI, SDK		
User/Host	Up to 32 users 3 user levels: administrator, operator, and user		
Security	Password protection, complicated password, watermark, basic and digest authentication for HTTP, WSSE and digest authentication for Open Network Video Interface, security audit log, host authentication (MAC address)		
Client	Please specify		
Web Browser	Please specify		
Image		mode	
Image Settings	Rotate mode , saturation, brightness, contrast, sharpness, gain, white balance, adjustable by client software or web browser		
Day/Night Switch	Day, Night, Auto, Schedule		
Wide Dynamic Range (WDR)	120 dB		
SNR	≥ 52 dB		
Image Enhancement	BLC, HLC,3D DNR		
Privacy Mask	4 programmable rectangular privacy masks		
Interface			
Ethernet Interface	1 RJ45 10 M/100 M self-adaptive Ethernet port		
On-Board Storage	-LIU 、 LIU/S(L)(RB) : NA -LIUF 、 LIUF/S(L)(RB) : Built-in memory card slot, support microSD/ microSDHC /microSDXC card, up to 512 GB		
Built-in Microphone	Yes,1 built-in microphone		
	-LIU-LIUF: NA		

Built-in Speaker	-LIU/S(L)(RB)-LIUF/S(L)(RB): Max. power consumption: 1.5 W, max. sound pressure level: 10 cm: 95 dB		
Reset Key	-LIU、 LIU/S(L)(RB): NA -LIUF、 LIUF/S(L)(RB): YES		
Event			
Basic Event	Motion detection (support alarm triggering by specified target types (human and vehicle)), video tampering alarm, exception		
Linkage	Upload to FTP, notify surveillance center, send email, trigger recording, trigger capture		
General			
Power	-LIU/-LIUF: 12 VDC ± 25%, 0.54 A, max. 6.5 W, Ø5.5 mm coaxial power plug, reverse polarity protection, PoE: IEEE 802.3af, Class 3, max. 7.8 W, -LIU/S(L)(RB)、 -LIUF/S(L)(RB): 12 VDC ± 25%, 0.7 A, max. 8.4 W, Ø5.5 mm coaxial power plug, reverse polarity protection, PoE: IEEE 802.3af, Class 3, max. 10.2 W		
Material	Front cover: Metal, body: Plastic, bracket: Metal		
Storage Conditions	-30 °C to 60 °C (-22 °F to 140 °F). Humidity 95% or less (non-condensing)		
Startup and Operating Conditions	-30 °C to 60 °C (-22 °F to 140 °F). Humidity 95% or less (non-condensing)		
Language	English		
General Function	Heartbeat, mirror, flash log, password reset via email, password protection, anti-banding		
Flashing Light	-LIU-LIUF: NA -LIU(F)/SL: White Light		

		-LIU(F)/SRB: Red and Blue Light		
	Approval			
	EMC	CE-EMC: EN 55032:2015+A1:2020, EN 50130-4:2011+A1:2014, EN IEC61000-3-2:2019+A1:2021, EN 61000-3-3:2013+A1:2019+A2:2021		
	Safety	CB: IEC 62368-1:2014+A11, CE-LVD: EN 62368-1:2014/A11: 2017		
	Protection	IP67: IEC 60529-2013		
	Certificates	Vendor should be registered under business names ordinance, partnership act or under company act of Sri Lanka. (The relevant letter should be attached)		
		Vendor should be an authorized Sri Lankan agent / dealer of quoted brand. Manufacturer Authorization Letter should be provided		
	Vendor Experience	The vendor should have a minimum of three (03) years of experience in supply, installation, Service and Maintenance of IP based CCTV surveillance systems under the quoted brand to government organizations and/or reputed private companies. (Proof should be attached).		
	Manufacturer Experience	Principal manufacturer Should have minimum ten (10) year experience in manufacturing the similar products under the quoted brand name (Should be worldwide recognized brand).		
	Warranty	Two (02) Years Comprehensive <u>Onsite</u> Warranty for Network Video Recorder (NVR) and newly installed CCTV cameras with maintenance.		

Section V Quotation Submission Form

[The Vendor shall fill in this Form in accordance with the instructions indicated. No Alterations to its format shall be permitted and no substitutions will accept.]

Date:

To:*[insert complete name of Purchaser]*

We, the undersigned, declare that:

- (a) We have examined and have no reservations to the document issued;
- (b) We offer to supply in conformity with the documents issued and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods *[insert a brief description of the Goods]*;
- (c) The total price of our quotation including any discounts offered is: *[insert the total quoted price in words and figure]*;
- (d) Our quotation shall be valid for the period of time specified in ITV Sub-Clause 8.1, from the date fixed for the quotation submission deadline in accordance with ITV Sub-Clause 11.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) We understand that this quotation, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us.
- (f) We understand that you are not bound to accept the lowest evaluated quotation or any other quotation that you may receive.

Signed:*[insert signature of person whose name and capacity are shown]*

Name:
.....*[insert complete name of person signing the Bid Submission Form]*

Date:

OFFICIAL SEAL

Price Schedule for Total Package

1	2	3	4	5	6	7	8	9	10
Line Item No	Description of Goods	Origin / Brand and Model	Quantity	Unit	Unit Price without VAT	Sub Total	Inland transportation and installation charges	Total Price for Item	VAT
<i>[insert number of the item]</i>	<i>[insert name of Goods]</i>	<i>[insert country of origin of the Good with brand and model]</i>	<i>[insert number of units to be supplied]</i>	<i>[insert unit]</i>	<i>[insert price per unit]</i>	<i>[(7) = (4) x (6)]</i>	<i>[insert total cost of line item for inland transportation, installation and other services required]</i>	<i>[(9) = (7) + (8)]</i>	<i>[insert total VAT of line item]</i>
01	Network Video Recorder		01	No.					
02	IP-Based CCTV Camera		03	Nos.					
03	Technical charges for installation, configuration, testing, commissioning, and maintenance of the NVR & IP-Based CCTV surveillance Cameras, connecting with existing IP Based CCTV surveillance camera system and conducting full system testing & commissioning		01	No.					
Total									

Name of Bidder

Signature of Bidder

Date:

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Manufacturer's Authorization

[If requested under ITV clause 7.3, the Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated.]

Date:

WHEREAS

We, *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a quotation the purpose of which is to provide the following Goods, manufactured by us
.....
..... *[insert name and or brief description of the Goods]*, and to subsequently negotiate and supply the goods.

We hereby extend our full guarantee and warranty, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

.....
Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

.....
Title: *[insert title]*

.....
Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Agreement

THIS CONTRACT AGREEMENT is made

On the day of, 2026

BETWEEN

- (1) Director, Rubber Research Institute of Sri Lanka and having its principal place of business at Dartonfield, Agalawatta, Sri Lanka (Hereinafter called “the Purchaser”), and
- (2)
..... [insert name of Supplier], a corporation incorporated under the laws of
..... [insert: country of Supplier] and having its principal place of business at
.....insert: address of Supplier] (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz.,.....
.....[insert brief description of Goods and Services] and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of
.....
.....[insert Contract Price in words and figures, expressed in the Contract currency(ies)] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Contract Data
 - (c) Conditions of Contract
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications)
 - (e) The Supplier’s Bid and original Price Schedules
 - (f) The Purchaser’s Notification of Award
 - (g) [Add here any other document(s)]

3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.
5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Democratic Socialist Republic of Sri Lanka on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed:[*insert signature*]

in the capacity of.....[*insert title or other appropriate designation*]

in the presence of

.....[*insert identification of official witness*]

For and on behalf of the Supplier

Signed:[*insert signature*]

in the capacity of.....[*insert title or other appropriate designation*]

in the presence of

.....[*insert identification of official witness*]

Sample Purchase Order

(Purchaser may modify this form to suit the requirements)

Title of Procurement: .. (Name of Procurement)					Date: (Date of this purchase Order)				
Our Reference: (Quotation Number)					Your Reference: (Quotation submitted by you with your cover letter dated)				
We are pleased to inform you that we have accepted your quotation for the supply of following goods as detailed below:									
Item #	Description	Model Number & Specification reference ²	Unit	Qty	Unit Price	Amount	Delivery Date	Delivery Location	Remarks
<p>Other Conditions of this supply are as follows:</p> <ol style="list-style-type: none"> 1. The Goods supplied under this Contract shall conform to the technical specifications and standards mentioned above; 2. The Supplier warrants that all the Goods are branded, brand-new, and of the most recent or current models, free from defects and that they incorporate all recent improvements in design and materials; 3. The warranty shall remain valid for the period given above, after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated; 4. If the Supplier fails to deliver any or all of the Goods by the Date(s) specified above, the Purchaser may without prejudice to all its other remedies, deduct from the payments due to the Supplier, as liquidated damages, an amount equivalent to the 0.5% per each day, of the delivered price of the delayed Goods; 5. Upon the Supplier's fulfillment of all the obligations stipulated above and making a request for payment to the Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered, payments shall be made by the Purchaser. 									