

**State Ministry of Company Estate Reforms,  
Tea and Rubber Estate Related Crop Cultivation and  
Factories Modernization and Tea and Rubber Export Promotion**

**Rubber Research Institute of Sri Lanka**

**Vacancies**

Applications are invited from the citizens of the Democratic Socialist Republic of Sri Lanka who possess the requisite qualifications to fill the following vacancies in the Rubber Research Institute of Sri Lanka.

**1. Deputy Director (Administration) - 01 position**

**Qualifications**

**External:** A Bachelor's degree which is recognized by the University Grants Commission.

**WITH**

A Post graduate (Masters) degree in Public Administration/Business Administration/Management.

**AND**

A minimum of twelve (12) years experience in administrative and personnel affairs at managerial level, in a government Corporation, Statutory Board or a reputed private Institution.

**Age, salary code & scale**

Should be not less than 35 years and not more than 55 years.

HM 1-2 – Rs.81670 -15x2270 - Rs.115720.00

Cost of Living allowance and Professional allowance will also be paid in addition to the salary given above.

**Note :** *Also eligible for communication, transport and fuel allowances as per the PED Guidelines.*

**Method of Selection** - On the result of a written competitive examination and/or a structured interview conducted by a panel appointed by the appointing authority.

**2. Manager (Estate) – Kuruwita Sub-station - 01 position**

**Qualifications**

**External:** Degree in Agriculture/Plantation Management with a minimum of three (03) years post qualifying experience in the management of a rubber estate over 50 ha. in extent.

**Note** Preference will be given to the candidates with experience in the management of rubber Factories.

**Age, salary code & scale**

Should be not less than 22 years and not more than 45 years.

MM 1-2 - Rs.54550 -10x1375-15x1910 -Rs.96,950.00

Cost of Living allowance and Professional allowance will also be paid in addition to the salary given above.

**Method of Selection-** On the result of a structured interview conducted by a panel appointed by the appointing authority.

**3. Senior Research Officers - 13 positions**Research Divisions

1. Plant Science

2. Plant Pathology & Microbiology

3. Soils & Plant Nutrition

4. Genetics & Plant Breeding

5. Raw Rubber Process Dev. & Chemical Engineering

6. Polymer Chemistry

7. Rubber Technology & Dev.

8. Raw Rubber & Chem. Analysis

9. Adaptive Research Unit

Subject Area

- Crop Physiology

Stress Management

- Plant Pathology/Microbiology/ Entomology

- Analytical Chemistry/Agronomy

- Conventional Breeding

- Chemistry/ Chemical Engineering

- Chemistry/Polymer Chemistry

- Chemistry/Polymer Technology (Special preference to rubber related Technology)

- Chemistry/Analytical Chemistry

- Socio Economics

**Qualifications – With the qualifications in****External :**

- a. A four (04) year special degree with a first class or second class upper in Science or Agriculture from a recognized University with appropriate subject combinations.

**OR**

- b. A four (04) year special degree with a second class lower in Science or Agriculture from a recognized University with appropriate subject combinations and a minimum of one (01) year post graduate degree in the relevant field.

**OR**

- c. A degree in Science or Agriculture with appropriate subject combination and a two (02) year post graduate research degree in the relevant field.

**AND**

A PhD degree in the relevant field and a minimum of eight (08) years research experience after obtaining 1<sup>st</sup> degree.

**Note:**

Publications relevant to the respective discipline will be an added qualification.

#### 4. Senior Advisory Officers - 02 Positions

##### Qualifications - With the qualifications in

**External :** a. A four (04) year special degree with a first class or second class upper in Science or Agriculture from a recognized University with appropriate subject combinations.

**OR**

b. A four (04) year special degree with a second class lower in Science or Agriculture from a recognized University with appropriate subject combinations and a minimum of one (01) year post graduate degree in the relevant field.

**OR**

c. A degree in Science or Agriculture with appropriate subject combination and a two (02) year post graduate research degree in the relevant field.

**AND**

A PhD degree in the relevant field and a minimum of eight (08) years research experience after obtaining 1<sup>st</sup> degree.

**Note:** Publications relevant to the respective discipline will be an added qualification.

##### **Age, salary code, salary scale for the post no. 03 & 04**

Should be not less than 30 years and not more than 45 years.

AR 2 - Rs.76200 - 2000x10 - 96200.00

Cost of Living allowance and Professional allowance will also be paid in addition to the salary given above.

##### **Method of Selection for the post no. 03 & 04**

On the result of a structured interview conducted by a panel appointed by the appointing authority.

#### 5. Research Officer – 10 Positions

##### Research Divisions

1. Plant Science

2. Plant Pathology & Microbiology

3. Genetics & Plant Breeding

4. Raw Rubber Process Dev. &

Chemical Engineering

5. Polymer Chemistry

6. Rubber Technology & Dev.

7. Raw Rubber & Chemical Analysis

8. Adaptive Research Unit

##### Subject Area

- Agricultural Engineering

Agricultural Biology

- Plant Pathology/Microbiology/Entomology

- Conventional Breeding

- Chemistry/ Chemical Engineering

- Chemistry/Polymer Chemistry

- Chemistry/Polymer Technology (Special preference to rubber related Technology)

- Chemistry/Analytical Chemistry

- Socio Economics

**Qualifications**

**External :** a. A special degree of four (04) year duration with a first class or second class upper in Science or Agriculture from a recognized University with appropriate subject combinations.

**OR**

b. A special degree of four (04) year duration with a second class lower in Science or Agriculture from a recognized University with appropriate subject combinations and a minimum of one year post graduate degree in the relevant field.

**OR**

c. A degree in Science or Agriculture with appropriate subject combination and a two (02) year post graduate research degree in relevant discipline.

**6. Advisory Officer - 02 Positions**

**Qualifications**

**External :** a. A special degree of four (04) year duration with a first class or second class upper in Science or Agriculture from a recognized University with appropriate subject combinations.

**OR**

b. A special degree of four (04) year duration with a second class lower in Science or Agriculture from a recognized University with appropriate subject combinations and a minimum of one year post graduate degree in the relevant field.

**OR**

d. A degree in Science or Agriculture with appropriate subject combination and a two (02) year post graduate research degree in relevant discipline.

**Age, salary code, salary scale for the post No. 05 & 06**

Should be not less than 22 years and not more than 45 years.

AR - 1 Rs.53150 -10x1375 -15x1910 - Rs.95,550.00

Cost of Living allowance and Professional allowance will also be paid in addition to the salary given above.

**Method of Selection for the post No. 05 & 06**

On the result of a written competitive examination (aptitude test) and a structured interview conducted by the appointing authority.

**7. Accounting & Procurement Officer - 01 Position**

**Qualifications**

**External:** A Degree in Management or Commerce from a recognized university or Higher National Diploma in Accountancy.

**AND**

One year certificate course in supplies and material management with one (01) year post qualifying experience in local and foreign supplies work in a Government Department/Corporation/Board or in a Private Liability Company (PLC) in an executive position.

**8. Personal Assistant to Director - 01 Position**

**9. Personal Assistant to Chairman - 01 Position**

**Qualifications**

**External:** a) G C E (AL) in three (03) passes and G C E (O L) with six (06) subjects in one sitting with four (04) credits including Mathematics and English.

**AND**

b) One year Diploma Course in National Certificate in Secretarial Practice or Diploma Course in Secretarial (not less than one year) from a recognized institute .

**AND**

c) Minimum of ten (10) years experience in secretarial work in a Corporation/Board or in a Private Liability Company (PLC) of which one year should be after obtaining qualification (b) above.

**AND**

d) Minimum word processing speed in computer for English and Sinhala to be 65 and 50 WPM respectively and skills in computer presentations.

**AND**

e) Shorthand speed in English and Sinhala to be minimum of 80 and 70 WPM.

**AND**

f) Sound communication of skills in English/Sinhala languages.

**Note :** Working knowledge in Tamil will be an added qualification.

**Age, salary code, salary scale for post nos. 07, 08 & 09**

Should be not less than 22 years and not more than 45 years.

JM 1-2 - Rs.43355-10x755-18x1135 – 71335.00

Cost of Living allowance will also be paid in addition to the salary given above.

**Method of Selection post nos. 07,08 & 09**

On the result of a written competitive examination (language proficiency, aptitude test, subject knowledge relevant to the post and computer test) or/and a structured interview conducted by a panel appointed by the appointing authority.

**10. Rubber Extension Officer - 04 Positions**

**Qualifications**

**External:** A Degree in Science/Agriculture/Plantation Management from a recognized university.

**11. Audio Visual Aids Production Officer - 01 Position**

**Qualifications**

**External:** A degree in Science/Agriculture from a recognized university and 01 year experience in the production of audio visual aids, particularly in video filming and wide experience in photography and processing of colour films.

**Note :** Physics as a subject in the degree will be an added qualification.

**12. Translator - 01 Position**

**Qualifications**

**External -** A Bachelors degree preferably in Agriculture or Science. **AND**

One (01) year experience as a translator from English to Sinhala/ Tamil.

**Age, salary code, Salary scale for post nos. 10 , 11 & 12**

Should be not less than 22 years and not more than 45 years.

MA – 4 Rs.37970 -10x755 -15x930 - 5x1135 –Rs. 65145.00

Cost of Living allowance will also be paid in addition to the salary given above.

**Method of Selection for post nos. 10 , 11 & 12**

On the result of a written competitive examination (language proficiency, aptitude test, subject knowledge relevant to the post) and a structured interview conducted by a panel appointed by the appointing authority.

**13. Technological Officer (Electrical) - 01 Position**

**Qualifications**

**External:** a) GCE (A/L) with three passes in one sitting **AND** GCE (O/L) six subjects in one sitting with four (04) credit passes including Mathematics and Language (Sinhala/Tamil).

**AND**

b) Diploma in the relevant field not below the N.V.Q. Level 5 from a recognized Institution.

#### 14. Technical Officers (Instrumental) - 02 Positions

##### Qualifications

**External:** a) GCE (A/L) in Physical Sciences with three passes in one sitting and GCE (O/L) six subjects in one sitting with four (04) credit passes including Mathematics, Science and Language (Sinhala/ Tamil).

**AND**

b) Diploma in electronics not below the N.V.Q. Level 5 from a recognized institution **with** one year post qualifying experience in handling scientific and electronic equipment.

#### 15. Technical Officer (Audio Visual) - 01 Position

##### Qualifications

**External:** a) GCE (A/L) in Science with three passes in one sitting and GCE (O/L) six subjects in one sitting with Four (04) credit passes including Mathematics, Science and Language (Sinhala/ Tamil).

**AND**

b) Diploma in the relevant field not below the N.V.Q. Level 5 from a recognized institution **with** one year post qualifying experience in handling audio visual aids and audio visual productions.

#### 16. Technical Officer (Computer Hardware) - 01 Position

##### Qualifications

**External:** a) GCE (A/L) in Science with three passes in one sitting in relevant subject combination and GCE (O/L) six subjects in one sitting with four (04) credit passes including Mathematics, Science and Language (Sinhala/ Tamil).

**AND**

b) Diploma in the relevant field not below the N.V.Q. Level 5 from a recognized institution.

#### 17. Management Assistant (Book-keeping)- 01 Position

##### Qualifications

**External:** a) GCE (A/L) with three passes in one sitting **AND** GCE (O/L) six subjects in one sitting with four (04) credit passes including Mathematics and Language (Sinhala/Tamil).

**AND**

b) Should have passed the final examination of Association of Accounting Technicians (AAT) or equivalent not below the N.V.Q. Level 5.

## 18. Management Assistant (Store-Keeping) - 02 Positions

### Qualifications

**External:** a) GCE (A/L) with three passes in one sitting **AND** GCE (O/L) six subjects in one sitting with four (04) credit passes including Mathematics, Science and Language (Sinhala/Tamil).

**AND**

- b) Diploma in Stores Management not below N.V.Q. Level 5 from a recognized institution **with** a minimum of one year experience in stores maintenance and stock control systems in a Government Department/Corporation/Board or in a recognized Mercantile Establishment dealing in Building Materials, Motor/Electrical, Lab Equipment and Chemicals.

## 19. Factory Officer - 01 Position

### Qualifications

**External :** a) GCE (A/L) with three passes in one sitting **AND** GCE (O/L) six subjects in one sitting with four (04) credit passes including Mathematics and Language (Sinhala/Tamil).

**AND**

- b) Two (02) years experience in raw rubber processing in a rubber factory of a Government or a recognized private estate with a two (02) year diploma course of study in Rubber Chemistry or equivalent course in rubber technology not below the NVQ Level 5.

## 20. Field Officer - 06 Positions

### Qualifications

**External:** a) GCE (A/L) in Science/Agriculture with three passes in one sitting **AND** GCE (O/L) six subjects in one sitting with four (04) credit passes including Language (Sinhala/Tamil) and Science/Agriculture.

**AND**

- b) Two year Diploma in Agriculture from a recognized institution, not below the N.V.Q. Level 5.

**WITH**

One (01) year supervisory experience in a rubber estate in cultural practices and labour

## 21. Technical Officer (Research & Development) - 06 Positions

### Qualifications

**External:** a) GCE (A/L) in Science with three passes in one sitting in relevant subject combination and GCE (O/L) six subjects in one sitting with four (04) credit passes including Mathematics, Science and Language (Sinhala/ Tamil).

**AND**

- b) Diploma in the relevant field not below the N.V.Q. Level 5 from a recognized institution.



## 22. Pharmacist - 01 Position

### Qualifications

**External :** a) G.C.E.(A/L) in Science with three passes in one sitting and GCE (O/L) six subjects in one sitting with four (04) credit passes including Mathematics, Science and Language (Sinhala/Tami).

**AND**

b) Should have passed the Pharmaceutical Examination conducted by the Sri Lanka Medical Council and Two (02) years experience in the relevant field.

### **Age, salary code, salary scale for posts nos. 13 to 22**

Should be not less than 18 years and not more than 45 years

MA 2-2 - Rs.30310-10x300-7X350- 4X600 - 20x710 – 52360.00

Cost of Living allowance will also be paid in addition to the salary point given above.

### **Method of Selection for posts nos. nos. 13 to 22**

On the result of a written competitive examination (language proficiency, aptitude test, subject knowledge relevant to the post) and a structured interview conducted by a panel appointed by the appointing authority.

## 23. Management Assistant (Accounting) - 02 Positions

### Qualifications

**External:** Three passes in GCE (A/L) with a credit in Accountancy in one sitting **AND** GCE (O/L) six subjects in one sitting with four (04) credit passes including Mathematics & Language (Sinhala/ Tamil.)

**AND**

Knowledge in computer applications (preferably word processing, spreadsheet, presentations)

**Note :** Working knowledge in accounting field will be a distinct advantage.

### **Age, salary code, salary scale**

Should be not less than 18 years and not more than 45 years

MA 1-2 Rs. 27910-10x300 -7X350 -12X600 - 12x710 – 49080.00

Cost of Living allowance will also be paid in addition to the salary point given above.

### **Method of Selection**

On the results of a written competitive examination (language proficiency, aptitude test and computer test) and a structured interview conducted by a panel appointed by the appointing authority.

### **Other General benefits & conditions applicable for all posts**

- Medical benefits available according to the prevailing rules of the Institute's Medical Scheme.
- The employee will be required to contribute 10% of the salary to the Staff Provident Fund while the institute will contribute 15%. The Institute will also contribute 3% to the Employees' Trust Fund.
- Those who selected to work at the Agalawatta, will be offered accommodation facilities based on the availability or offered daily transport facilities as per the regulations of the institute..
- Transferrable to any part of Sri Lanka.

### **Application Procedure**

The application should be sent under registered post to the address given below on or before 27th January, 2021. The post applied for should be mentioned on the top left corner of the envelope. Applicants from Government Departments/Corporations/Boards/Private Sector Establishments should forward the application through their respective Heads of Institutions.

In order to avoid the problem of not receiving the application on due date due to postal delays, applicants can forward an advance copy of the application (as a soft copy in PDF) via E-mail <vacancies@rrisl.gov.lk> on or before 27th January, 2021. However, the hard copy should be forwarded by the registered post as mentioned in the above.

***For Senior Research Officer & Research Officer posts, name of the research division and the subject area as indicated in the Website should be mentioned. Applicants who apply for more than one post should send separate applications for each research division mentioning relevant subject area.***

1. Full name, address, age and civil status.
2. **Certified copies of educational certificates together with Birth Certificate and other relevant certificates should be attached.**
3. Details of present and past employment, and reason for change of employment, including names and addresses of employers.
4. Names and addresses of two non related referees.

Non conformity with the above requirements will result in the application being rejected. Canvassing of any form will be a disqualification.

**The Chairperson  
Rubber Research Board  
Telewala Road, Ratmalana.  
5<sup>th</sup> January 2021.**