

THE RUBBER RESEARCH ORDINANCE

Rules made by the Rubber Research Board under Section 4 of the Rubber Research Ordinance (Chapter 439), and approved by the Minister of Agriculture and Food under the said section.

Sgd. B. Mahadewa
Permanent Secretary

Colombo
12.06.1968

R U L E S

Amendments

1. These rules may be cited as the Rubber Research Institute Provident Fund Rules, 1966.
2. The Rubber Research Institute Provident Fund (hereinafter referred to as the "Fund") shall be administered at the office of the Rubber Research Institute at Dartonfield, Agalawatte.
3. The financial year for the purpose of the Fund shall be the year ending on the thirty first day of December or on such other date as the Board may from time to time determine.
4. (1) As from the date on which these rules come into operation, the affairs and business of the Fund shall be controlled and administered by a Committee of Management consisting of six persons, namely,
 - a) one member of the Board who shall be appointed by a resolution of the Board, and who shall be the Chairman of the Committee;
 - b) the Director for the time being of the Institute;

c) the Secretary for the time being to the Board; and

d) The Accountant for the time being functioning at the Office of the Rubber Research Institute Provident fund at Dartonfield, Agalawatte.

e) subject to the provisions of paragraph 2, as hereinafter provided two persons who shall be elected by the members from among their number at the Annual General Meeting of the Fund.

Amendments

This proposal was informed to the Commissioner of Labour Enforcement on 2000.08.23. (Please refer page 01 of Amendments to Provident Fund Rules)

The persons referred in the foregoing sub-paragraph (a), (b), (c) and (d) are hereinafter referred to as **“the nominated Committee-members”**, and the persons referred to in sub-paragraph (e) are hereinafter referred to as **“the elected Committee-members”**.

(2) The members of the first Committee of Management shall be the nominated Committee-members and the elected Committee-members of whom the two last-named shall hold office until the first Annual General Meeting of the Fund to be held at the end of the year , when they shall retire but shall be eligible for re-election.

(3) Every elected Committee-member shall hold office until the Annual General Meeting of the Fund next following his election when he shall retire but shall be eligible for re-election. Where any elected Committee-member ceases to be a member of the Fund he shall *ipso facto* cease to be a member of the Committee.

(4) Where any casual vacancy occurs in the case of an elected Committee-member, the other members of the Committee shall appoint another member of the Fund to fill such vacancy but the person so appointed shall hold office only until the Annual General Meeting next following his appointment, when he shall retire but shall be eligible for re-election. A casual vacancy shall be deemed to have occurred on

the death or resignation of a Committee-member, or on an elected Committee-member ceasing to be employed by the Board, or in a case where a Committee-member has absented himself from three consecutive meetings of the of the Committee and the Committee has decided that a casual vacancy has in his case occurred.

- (5) The Committee shall meet at the direction of the Chairman, as and when required, and shall regulate its business at meetings as it may think fit. At any meeting of the Committee the Chairman or, in his absence, one of the other nominated Committee-members shall preside. In addition to a vote as Committee-member, the Chairman of the meeting shall have a casting vote. At any meeting of the Committee two members shall constitute a quorum.
 - (6) A resolution in writing signed by all the members of the committee shall be as valid and effect full, as if it had been passed at a duly constituted meeting of the Committee.
 - (7) The Committee shall have all such powers as are vested in it and shall perform all such duties as are assigned to it by these rules.
 - (8) The decision of the majority of the Committee on all matters relating to the Fund shall prevail and shall be binding on the members of the Fund.
- 5.
- (1) Every employee other than a daily-paid employee who was a member of the Fund on the date on which these rules come into operation shall continue to be a member of the Fund.
 - (2) Every employee whose employment commences after the date on which these rules come into operation shall be deemed to be a member of the Fund as from the date of commencement of his employment.
 - (3) Save as otherwise provided in these rules, no member may resign from or cease to be a member of the Fund while being an employee.

**Members'
Contributions**

6. (1) (a) Each member shall on or before the last day of each month contribute to the Fund an amount equivalent to either ten per centum (10%) or fifteen per centum (15%) of his salary for that month (determined at his option) which amount shall not, in any case, be less than 4 per centum (4%) of his total earnings for that month, and the Board shall deduct from any sum payable to such member by way of salary such sum as is equal to the contribution due from the member to the Fund. The sums so contributed by a member shall be credited to his account in the books of the Fund as "member's contributions".

(b) During any financial year of the Fund, a member shall not be entitled to alter the rate of his contributions to the Fund for that year. A member may however vary the rate of his contributions to the Fund for any financial year of the Fund, if not later than the thirtieth day of September of the preceding financial year, he delivers to the Committee a notice in writing in the appropriate form.
- (2) (a) On or before the last day of each month, the Board shall contribute to the Fund in respect of each member an amount equivalent to fifteen per centum (15%) of his salary for that month, which amount shall not, in any case, be less than six (6%) per centum of the total earnings of that member for that month. The sums so contributed by the Board shall be credited to the account of the member in the books of the Fund as "Board's contributions".

(b) In addition to monthly contributions as hereinbefore provided, the Board's contribution account of those members who entered the service of the Board prior to January 1, 1939, shall on their retirement, be credited with an amount equal to the difference between the rate of contribution by the Board which was in force under the rules repealed by these rules and the rate of contribution by the Board fixed under these rules.
- (3) A separate account shall be maintained in the books of the Fund in respect of each member.

7. All contributions or moneys received on account of the Fund shall be held by the Board and credited in its books to a Provident Fund Reserve Account and shall be shown accordingly in the accounts of the Board. In so far as moneys forming part of the Provident Fund Reserve Accounts are invested by the Board, such investments shall be ear-marked as being part of the Fund. When required by the Commissioner of Labour, a valuation of all investments so ear-marked shall be made and supplied to the said Commissioner.
8. The Committee shall cause to be kept such minutes of meetings, books of accounts and records as it may from time to time think proper for the purposes of the Fund.
9.
 - (1) The accounts of the Fund shall be made up as at the end of each financial year of the Fund and shall be audited by an auditor approved by the Commissioner of Labour. A copy of the Auditor's Report together with a copy of the Balance Sheet and statement of Income and Expenditure shall be transmitted to the Commissioner of Labour.
 - (2) There shall be credited to the account of each member as at the end of each financial year of the Fund, interest at the rate of four and one half per centum per annum (4.5%) calculated on the minimum sum standing to the credit of the member throughout each month of that year, in his member's contribution account and in the Board's contribution account relating to that member. No interest shall be credited in respect of a broken period of a month. All such interest shall be payable from the moneys of the Board, at the time when the amount standing to the credit of the member becomes payable under rule 15 or 16.
 - (3) For the purpose of computing interest, the member's contribution and the Board's contribution in the case of each member shall be deemed to have been credited in the books of the Fund on the last day of the month in respect of which each such contribution was due.
 - (4) A statement relating to the balance of his accounts with the Fund as at the end of each financial year shall be sent or delivered to each member.

10. (1) The Committee may, on the written application of a member and subject to the prior written approval of the Board, authorize the payment of loan from the Fund to such member of an amount not exceeding seventy five per centum (75%) of the aggregate of the balance standing to the credit of such member at the date of his application, in his member's contribution account and in the Board's contribution account relating to the member. Such a loan shall be authorized only where it is to be applied for the purchase by the member of a house or building site or for the construction of a house on a building site belonging to the member. On such loan being approved, the Board shall provide the amount thereof and the member shall on being required so to do satisfy the Committee that the loan has in fact been applied for the purpose for which it was granted.

i. On completion of 50 years, a member will become eligible to obtain an amount not exceeding 75% of the Provident Fund balance lying to his/her credit as an advance for the following purposes, subject to the satisfaction of the Provident Fund Committee of Management.

The Commissioner of Labour has granted approval for this on 22.09.2000. (Please refer page 02 of Amendments to the Provident Fund Rules)

a) for the marriage of a member of the family

The Commissioner of Labour has granted approval for this on 22.09.2000. (Please refer page 02 of Amendments to the Provident Fund Rules)

b) for higher education of a member of the family or the member. The abovementioned age ceiling will not apply to the member.

The commissioner of Labour has granted approval for this on 2009.08.26. (Please refer page 02 of Amendments to the Provident Fund Rules)

c) to provide medical facilities for an illness of a serious nature (urgent operation etc.)

The Commissioner of Labour has granted approval for this on 22.09.2000. (Please refer page of Amendments to the Provident Fund Rules)

d) to commence a business registered in the name of a member

The Commissioner of Labour has granted approval for this on 22.09.2000. (Please refer page of Amendments to the Provident Fund Rules)

Amendments

- ii. Constructing a house or for renovation of a house on a land given as a gift with a life interest
- The Commissioner of Labour has granted approval for this on 22.09.2000. (Please refer page of Amendments to the Provident Fund Rules)*
- iii. Constructing a house, renovation of a house on a land owned by a member's spouse, a consent letter and a copy of the marriage certificate should be produced in addition to the loan documents.
- The Commissioner of Labour has granted approval for this on 22.09.2000. (Please refer page of Amendments to the Provident Fund Rules)*
- iv. To purchase a big land out of the Provident Fund to block out and distribute among the members of the Provident Fund under a loan scheme.
- The Commissioner of Labour has granted approval for this on 22.09.2000. (Please refer page of Amendments to the Provident Fund Rules)*
- v. Installation of a land telephone to the members residence
- The Commissioner of Labour has granted approval for this on 06.11.2001. (Please refer page of Amendments to the Provident Fund Rules)*
- vi. A loan upto Rs.75,000/- from the Provident Fund to purchase a computer for a member of the family once in 05 (five) years, if previous loan has been fully recovered. The loan will be recovered in a maximum of 60 installments.
- The commissioner of Labour has granted approval for this on 2009.08.26. (Please refer page 04 of Amendments to the Provident Fund Rules)*
- vii. Loans obtained by the members who are 50 years of age and above, to recover their loans in easy installments and the remaining loan balances recoverable at the time of retiring, on lump sum basis.
- The commissioner of Labour has granted approval for this on 2002.02.11. (Please refer page 04 of Amendments to the Provident Fund Rules)*
- viii. To purchase a Motor Cycle
- The commissioner of Labour has granted approval for this on 2005.03.31. (Please refer page 04 of Amendments to the Provident Fund Rules)*

Amendments

The commissioner of Labour has granted approval for this on 2002.02.11. (Please refer page 05 of Amendments to the Provident Fund Rules)

- (2) Every such loan shall be made as an investment by the Board of moneys forming part of its Provident Fund Reserve Account and shall be repaid to the Board in such installments as the Board shall direct, such repayment being deducted by the Board from the member's salary. Every loan shall bear interest at such rate not exceeding two and one half per centum (2.5%) per annum as the Board shall determine on the amount of the loan for the time being outstanding.
- (3) Where a member has been granted a loan under the preceding subparagraphs and so long as any part thereof and interest remains outstanding he shall not without the prior written sanction of the Board and except subject to such conditions as the Board may stipulate, alienate or mortgage the property for the purchase of which the loan was granted.
- (4) If it appears to the Committee that a loan has been granted upon an incorrect or false statement made by a member or that a loan has not been applied by the member for the purpose for which it was granted or that the member has committed a breach of the provisions of paragraph (3), the Committee may (on enquiry after reasonable notice affording the member an opportunity of furnishing an explanation in writing), subject to approval by the Board, direct that the member shall cease to be a member of the Fund as from such date as the Committee may decide, and thereupon the member shall cease to be a member of the Fund as from that date.
- (5) Upon any employee ceasing to be a member of the Fund, the outstanding balance of any loan granted to him by the fund and interest then remaining unpaid shall be set off against the sum payable under these rules to the member or to any other person to whom the same may be payable.
- (6) The Board shall have a first and paramount lien on seventy five per centum (75%) of the amount standing to the credit of a member at the date of his cessation of membership of the Fund, for or in respect of any loan or advance of salary which may have been granted by the Board to such member and the interest (if any) thereon. The Board shall be entitled to deduct and pay itself the amount in respect of which it is entitled to such lien.

Nominees

11. (1) Each member may from time to time appoint by name one or more persons to be his nominee or nominees for the purpose of receiving in the event of his death whilst still a member, the amount payable under rule 15.
- (2) Every such nomination shall be in writing and shall be in the form prescribed by the Committee and shall be delivered to the Committee.
- (3) (a) Any such nomination may, by delivery to the Committee of a declaration in the form prescribed by the Committee, signed by the member, be cancelled or revoked. Provided that, if any such declaration purports to cancel or revoke a nomination made by a member with respect to one or more (but not all) of several persons previously appointed by him as nominees, such declaration shall be invalid and shall have no effect as a cancellation or revocation, and the Committee shall not recognize the same.
- (b) Any nomination made by a member prior to his marriage shall be deemed to be revoked on his marriage.
- (4) No nomination or revocation form shall be valid or have any effect unless the same shall have been delivered to the Committee before the death of the member making the same.
- (5) The signature of a member to a nomination or a revocation shall be witnessed by two persons other than his nominees, and the Committee shall be entitled to act on such document without verifying the correctness of the statements made therein.
- (6) Where a member desires to benefit a minor, the member may in his form of nomination nominate a person (who shall ordinarily be a parent or the minor) to whom as trustee for such minor any moneys payable under these rules and by virtue of such nomination may be paid for the benefit of the minor. The receipt of such person for such moneys shall operate as sufficient discharge to the Fund. The member may at any time, by another or fresh nomination or by a revocation effected in conformity with these rules, remove the nomination of any person named as trustee for a minor. With respect to the share allotted in a

nomination form for the benefit of a minor, if the person named in such nomination form as trustee for such minor shall have predeceased the member or if the minor shall at the date of the member's death or at the time of payment have attained majority, the minor or as the case may be the minor who has attained majority (and not the trustee) shall be deemed to be the nominee in respect of that share.

- (7) Persons eligible for appointment as nominees -
- (a) in the case of a married member, shall be the spouse or children of the member including a bona fide adopted child, or any person named under such-paragraph (6) as trustee for a minor child; and
 - (b) in the case of a member who is not at the time of such nomination married, shall be any person or persons, or any person named under sub-paragraph (6) as trustee for a minor.
- (8) Any nominee shall not be entitled to receive any payment under and by virtue of any nomination -
- (a) save on the death of the member making such nomination whilst still a member, or
 - (b) if at the date of such death his nomination shall have ceased to be in force, or
 - (c) if, in the case of a trustee for a minor, the minor shall have attained majority at the date of such death or at the time of payment ;

And no nominee shall be entitled to payment except in accordance with these rules and consistently with the terms of the nomination signed by the member.

12. (1) For the purpose of the rules "retirement" means –
- (i) in the case of a member who is employed by the Board on the basis of a contract for a specified period -
 - (a) the cessation of his employment on the expiration of that period or, where the contract is extended for a further period the cessation of his employment on the expiration of that further period; or
 - (b) the cessation of his employment before the expiration of the period of his contract or, where the period is extended before the expiration of such extended period, where such cessation is occasioned by ill-health or incapacity for which the Board is satisfied that the member was not responsible.
 - (2) In the case of a member who is employed by the Board on the basis of a contract which is not, or on the basis of terms of appointment which are not, for a specified period -
 - (a) the cessation of his employment on or after his attaining the age of fifty five years; or
 - (b) the cessation of his employment before he attains the age of fifty five years, in a case where such cessation is occasioned by ill-health or incapacity for which the Board is satisfied that the member was not responsible.
13. (1) In the event of the death of a member while in the employment of the Board or in the case of the retirement of a member, the Board shall make an additional contribution to the Fund calculated on the basis set out hereunder to the credit of the member's account as part of the Board's contributions, and such additional contribution shall be deemed to have been made and credited to his account immediately before his death or retirement.

- (2) If throughout the period of twelve months ending on the last day of the month immediately preceding that in which the member's death or retirement occurs, the member has contributed to the Fund at the rate of ten per centum of his salary, the additional contribution shall be one and a half times the aggregate of the contributions of the member during that period.
 - (3) If throughout the said period of twelve months, the member has contributed to the Fund at the rate of fifteen per centum of his salary, the additional contribution shall be equal to the aggregate of the contributions of the member during that period;
 - (4) If during the said period of twelve months, the member has contributed to the Fund partly at the rate of ten per centum and partly at the rate of fifteen per centum of his salary, then, the additional contribution shall be the total of one and a half times the aggregate of the contributions of the member at ten per centum during that period and a sum equal to the aggregate of the contributions of the member at fifteen per centum during that period.
14. On the death of a member while in the employment of the Board, the Board shall subject to these rules pay out of the moneys of the Fund the amount standing to his credit in the books of the Fund as at the date of his death, and such payment shall be made to the persons hereinafter specified -
- (a) to the nominees of such member if there be a valid nomination in force at the date of his death and if the nominee be then living and of full age; or
 - (b) if a nominee or a person deemed to be a nominee shall be a minor, payment shall be made to the curator of his estate. If no curator is appointed within six months of the death of such member or within such further period as the Committee may determine the amount payable to such minor may be paid to the credit of an account to be opened in the name of the minor with the Ceylon Savings Bank or other Bank approved by the Committee and payment of that amount to such Bank shall be deemed to be a complete discharge to the Board, the Committee, and the Fund in respect of the amount payable to such minor.

- (c) if at the date of death of a member there is no valid nomination in force or if the nominee or all nominees are dead, payment shall be made to the executor of the last will (if any) of the deceased member or if there is no such will then, to the duly appointed administrator of such member's estate or if the estate is not administrable, to the person or persons entitled to claim a grant of letters of administration. If no such executor or administrator or person entitled to claim a grant of letters of administration applies within six months of the member's death apply for payment of the amount payable in respect of such deceased member, such amount may be paid to such person or persons whom the Committee may ascertain to be his heirs after making such enquiry as they may in their discretion deem reasonable. The decision of the Committee as to the person or persons to whom as heirs of the deceased member payment is to be made and the proportions in which such payment shall be made shall be final and binding. Payment by the Committee to the person or persons so ascertained as heirs shall operate as a complete discharge to the Board, the Committee and the Fund from all liabilities therefore to all persons whomsoever.
15. (1) On the retirement of a member or on a member ceasing to be employed by the Board in circumstances otherwise than on death or retirement, the Board shall, but subject always as otherwise provided in these rules, pay out of the moneys of the Fund to the member the amount standing to his credit in the books of the Fund as at the date of cessation of his employment.
- (2) If an employee shall be adjudged to be of unsound mind, he shall thereupon cease to be a member and the amount standing to his credit shall be paid to the duly appointed manager of his estate.
- (3) If the Board terminate the services of an employee on the ground that he is for any reason whatsoever incapacitated from work, he shall thereupon cease to be a member, and -

- (a) if such termination is due to mental incapacity, the amount standing to his credit shall be paid to such relative of the member as the Committee, after making such reasonable enquiry as it shall deem fit, shall judge proper to receive the same in the best interests of the member and of his family, and the receipt of such relative shall operate as complete discharge to the Fund;
- (b) if such termination is due to any reason other than mental incapacity, the amount standing to the credit of the member shall be paid to him.

16. Upon an employee ceasing to be a member, the following provision shall apply -
- (1) there shall be credited to his account as at the date of the cessation of membership interest up to the last day of the month preceding that in which such cessation takes place calculated in accordance with the provisions of rule 10 (2). No interest shall be paid on the amount of any additional contribution made by the Board under rule 14.
 - (2) a certificate under the hand of the Chairman of the Committee or of any other person nominated by the Chairman, as to the balance standing to the credit of a member at the date of such cessation shall be conclusive and binding upon the member and upon all persons claiming to be entitled to payment under these rules.
17. No sum standing to the credit of a member in the Provident Fund shall be assigned or transferred and every assignment or transfer shall be null and void and of no effect whatsoever. No such sum shall be attached or levied upon or taken in execution on account of any debt or claim due from the member.
18. All moneys representing the amount standing to the credit of a member in the books of the Fund which remain unclaimed for six years after the same shall have become payable shall be forfeited and dealt with in such manner as the Committee may think fit save that no part thereof may be paid to the Board.

19. (1) As soon as practicable after receiving the audited Balance Sheet and Revenue Account for each financial year, but not before the 30th day of April of the next succeeding year, the Committee shall issue a notice convening the Annual General Meeting of the members of the Fund for the purpose of tabling the Balance Sheet and Revenue Account and also for electing two members as the elected Committee-Members.
- (2) Each member may, by writing under his hand which shall be delivered to the Committee not later than the thirty-first day of March immediately preceding the Annual General Meeting of the Fund, nominate any two other members for election as elected Committee-Members. The names of the members so nominated (or, if there be more than four such names, the names of those four members so nominated for whom the largest number of nominations are duly received by the Committee) shall be submitted, along with the name or names of such of the elected Committee-Members then in office as seek re-election, to the Annual General Meeting for the purpose of electing the elected Committee-Members.
- (3) General meetings of the members other than the Annual meeting may be convened by the Committee at such times and for such purposes as it may from time to time think fit.
- (4) Seven days notice at least of every general meeting shall be given.
- (5) Notice of a general meeting may be given by writing affixed to the notice boards on which notices to employees are customarily posted, in the offices of the Institute at Dartonfield, Agalawatte, and at each sub-station of the institute at which members of the Fund are employed. Such notice shall state the time, date and venue of the meeting, and the purposes for which the meeting is convened. In the case of an annual general meeting, no notice shall state the names of such of the elected Committee-Members then in office as seek re-election and the names of the members, or those four members, nominated and to be submitted to the meeting for election as elected Committee-Members. No business not mentioned in the notice convening the meeting shall be conducted or discussed at a general meeting except with the consent of the Chairman.

(6) At a general meeting, five members present at the commencement of the business of the meeting shall form a quorum for the transaction of business thereat. If within ten minutes of the time fixed for the commencement of the meeting five members shall not be present, the meeting shall without further notice stand adjourned for the same day in the next week at the same time and place, and the adjourned meeting shall be competent to transact the business for which the meeting was convened, whether or not at the adjourned meeting a quorum is present.

20 (1) At any meeting the Chairman of the Fund or, in his absence, one of the other nominated committee-members shall preside. Members may vote in person or by proxy. Every resolution shall in the first instance be decided by a show of hands for which purpose each member present in person shall have one vote. The Chairman may direct that a poll be taken and, if he so directs, he shall also give directions as to the time and manner for taking the poll and for this purpose the meeting may be adjourned. For the purpose of taking a poll, there shall be two scrutineers one of whom shall be a member of the fund nominated by the Chairman.

On a poll every member present in person or by proxy shall have one vote and the result of such poll shall be deemed to be the resolution of the members at such meeting. In case there is an equality of votes, whether on a show of hands or on a poll, the Chairman of the meeting although not a member, shall have one vote.

(2) A declaration by the Chairman that a resolution has been carried or as to the result of a poll, and an entry to that effect in the minute book of the Fund, shall be sufficient evidence of the fact without proof of the number of votes recorded in favour of or against the resolution.

(3) Every instrument appointing a proxy shall be in writing under the hand of the apponter, who may not appoint as a proxy any person other than a committee-member (whether nominated or elected) or a member of the Fund, such instrument shall be duly stamped, and shall be delivered to the Committee at least forty-eight hours before the time appointed for holding the meeting at which the person named in such instrument is to vote on behalf of the appointer.

- (4) A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death of the appointer or the revocation of the instrument of proxy, provided that no intimation in writing of the death or revocation shall have been received by the Chairman of the meeting before the vote is given.
- (5) Every instrument of proxy shall be in such form as may be determined by the Committee and shall, in so far as it relates to the election of elected committee-members, expressly direct the proxy how he is to exercise the vote of the appointer: -

21. In these rules unless the context otherwise requires -

“Board” means the Rubber Research Board, established by the Rubber Research Ordinance, (Chapter 439):

“Committee” means the Committee of Management of the Fund;

“earnings” shall have the same meaning as in section 47 of the Employees’ Provident Fund Act;

“employee” means an employee of the Board whose remuneration is paid at a monthly rate, and includes an employee employed by the Board on a temporary basis ;

“Institute” means the Rubber Research Institute of Sri Lanka;

“member” means an employee who is at the date on which these rules come into operation a member of the Fund or is subsequently admitted to membership of the Fund in accordance with the provisions of these rules; and

“salary” means the fixed monthly basic salary (and includes personal allowance equivalent to salary and any acting allowance received by a member from the Board) but does not include any dearness or other allowance, or overtime payment, bonus or any other form of remuneration whatsoever paid to such member.

22. The rules relating to the Rubber Research Institute Employees’ Provident Fund published in **Gazette No.8,011 of October 6, 1933** , as amended from time to time, are hereby rescinded.

MEMBER'S CONTRIBUTION RATE
1st Schedule - Rule 06

To : The Committee of Management
Rubber Research Board Provident Fund

I hereby
give notice that, commencing with my contribution for the month of
and until further notice given as required by the rules of the Fund, my monthly
contribution to the Fund under rule 06 will be at the rate of 10%.

Date :

Signature :

Registered in the books of the Fund.

..... (Date)

..... (Signature)
(Secretary)

FORM OF NOMINATION
2nd Schedule – Rule 11 (ii)

To : The Committee of Management
 Rubber Research Board Provident Fund

Pursuant to rule 15 of the abovenamed Fund, I
 do hereby for the
 purposes of the rules, nominate and appoint the following person(s) to be my nominee (s)
 to benefit in the following proportions, subject however to the proviso hereinafter set
 forth:-

Name of Nominee	Relationship to me	Age of Nominee (or beneficiary)	Proportion
.....
*	* none
(as trustee for until attainment of majority)	(beneficiary is my
*	* none
(as trustee for until attainment of majority)	(beneficiary is my

*Omit where not
Required

PROVIDED that if any nominee (or, where a person as nominee is trustee for a minor beneficiary, if the beneficiary) shall predecease me, the proportion allocated to such nominee or beneficiary including any accrued proportion shall on his or her death accrue to the remaining nominee if only one or, if more than one, to the remaining nominees in the proportions in which as between themselves they are to benefit on my death; and, in a case where the nominee of an accrued share is trustee from a minor beneficiary, such accrued share shall be held by such trustee for the benefit of the beneficiary in the same way as the original share.

Date

Witnesses:

1. (Signature)
2. (Signature)

Registered in the books of the Fund.

..... (Date)
 (Signature)
 (Secretary)

REVOCATION OF NOMINATION

3rd Schedule – Rule 11 (iii)

To : The Committee of Management
Rubber Research Board Provident Fund

I hereby cancel and revoke the nomination (s) heretofore made or deemed to have been made by me under the rules of the abovenamed Fund.

Date :

Signature :

Registered in the books of the Fund.

..... (Date)

..... (Signature)
(Secretary)